



Village Hall  
York Road  
Earls Colne  
CO6 2RN

31<sup>st</sup> July 2025

**To: Members of Earls Colne Parish Council**

**You are hereby summoned to attend**

**THE EXTRAORDINARY PARISH COUNCIL MEETING  
TO BE HELD AT THE VILLAGE HALL (LARGE ROOM)  
ON THURSDAY 7<sup>TH</sup> AUGUST 2025 AT 7.00 PM**

**for the purpose of transacting the following business**

*R Cook*

Chairman of the Council

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## **A G E N D A**

- 1. Apologies for Absence**
- 2.** Declarations of Interest (existence and nature) with regards to items on the Agenda. Councillors are reminded that the code of conduct provides that should they have a disclosable pecuniary interest in any matter under discussion, they should speak only in the public session, then withdraw from the room and not seek to influence a decision about the matter.
- 3. Public Participation session** with respect to items on the Agenda and other matters that are of mutual interest.  
*3 minutes per person; 15 minutes max*
- 4. Finance and General Purposes**
  - (a) To approve and sign the Annual Governance Statement (Section 1) of the Annual Governance and Accountability Return (AGAR) for 2024/25.
  - (b) To approve and sign the Accounting Statements (Section 2) of the AGAR for 2024/25.
  - (c) To note the dates of the period for the exercise of public rights as Monday 11<sup>th</sup> August to Friday 19<sup>th</sup> September 2025.
  - (d) To appoint new signatories for all the Parish Council bank accounts.
  - (e) To appoint the Clerk to be Administrator on all bank accounts.
  - (f) To review available grant funding and identify projects that may benefit.
- 5. Village Hall**
  - (a) To discuss and agree to replace the two hall key safes with electronic ones.
  - (b) To discuss and agree to run a Community Warm Hub.

**Date of next Parish Council Meeting – Thursday 18<sup>th</sup> September 2025**