



Village Hall  
York Road  
Earls Colne  
CO6 2RN

23<sup>rd</sup> September 2025

**To: Members of Earls Colne Parish Council**

**You are hereby summoned to attend**

**THE EXTRAORDINARY PARISH COUNCIL MEETING  
TO BE HELD AT THE COUNCIL CHAMBER  
ON TUESDAY 30<sup>TH</sup> SEPTEMBER 2025 AT 6.00 PM**

**for the purpose of transacting the following business**

*R Cook*

Chairman of the Council

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## **A G E N D A**

- 1. Apologies for Absence**
- 2. Declarations of Interest** (existence and nature) with regards to items on the Agenda. Councillors are reminded that the code of conduct provides that should they have a disclosable pecuniary interest in any matter under discussion, they should speak only in the public session, then withdraw from the room and not seek to influence a decision about the matter.
- 3. Public Participation session** with respect to items on the Agenda and other matters that are of mutual interest.  
*3 minutes per person; 15 minutes max*
- 4. Co-option**
  - (a) To consider the co-option of two councillors from the three applications received.
  - (b) To appoint the co-opted councillors to (i) oversight roles; (ii) the Personnel Committee (1 member); (iii) the Finance and Internal Controls Committee (2 members).
- 5. Health and Safety**  
To discuss and decide on the purchase of two mobile phones for Community Workers.
- 6. Policies**  
To approve the final version of the Communications Policy, following amendments requested at the last meeting.

**Date of next Parish Council Meeting – Tuesday 21<sup>st</sup> October 2025**