

Earls Colne Neighbourhood Plan Steering Group Meeting

Tuesday 12th March 2019

Attendees: Tony Calton, Robert Cook, Paul Copsey, Denise Siddall, Nicola Spelling, Catherine Hayes, Sheila Boyce, Hugh Street

Apologies: Margaret Barrett

Update on Parish Council Meeting 20th February 2019

- Parish Council approved the Neighbourhood Plan Area as the Parish Boundary.
- The application was sent to BDC and we have had confirmation back that this will be the Designated Area. Now formerly a Neighbourhood Plan Project.
- Tony provided an overview of the feedback submitted in respect of Coggeshall Regulation 16. The Parish Council felt that the plan didn't address the impact of increased resident numbers on both the School and the Doctor's Surgery.

Task Group Updates

- Housing – currently 4 members in total. 2 individuals have previously expressed an interest in being involved in any group that needs assistance and we will look to recruit these to the housing team. Hope to have a meeting next week.
- Environment – 5 members with possibility of 2 additional members.
- Economy – Denise has 6 members so far and may reach out to some other high street businesses and Jenny Smith at the Colne Valley Golf Club. Plan to set up a meeting for next week.
- Community Facilities – 6 members of the group. Had initial meeting with Jan and group has divided up the tasks amongst themselves. Group intends to draw up some questions for residents and plans to target places/locations that people congregate e.g. co-op, school, and churches. Google mapping to be investigated to see if this is a free method. Clerk to contact Jeff Carter about work completed to date re schools.
- Infrastructure – Bob has 4 members plus a potential 2 from the Tey Road group. Provided a summary of documents that we have in hard copy and the Infrastructure group's initial thoughts around these. Next step to call a meeting with group.
- If members of the Steering Group are unable to attend meetings, it was agreed that no delegate would be required unless there was an issue that needed attention.

Scope of Task Groups

- Need to be aware of potential overlap within Infrastructure/Housing and Infrastructure/Community Facilities.
- Need to include Heritage and Design in one of the groups at a future point.

- Clerk to confirm with White Colne and Colne Engaine whether they are considering Neighbourhood Plan's for their villages.

Developing Vision and Objectives

- This is in our draft timeline for May. Jan to provide workshop either at our next meeting in April or in May. Tony to confirm details.

Survey Questionnaire

- The Annual Report for the village is being circulated in April and it provides us an opportunity to deliver the questionnaire at the same time. This is hand delivered or posted to every residential address within our parish boundary.
- Group looked at Coggeshall Survey and agreed that we are not in a position to circulate anything at this level of detail.
- Agreed a short survey to provide useful background information should be developed. This should be similar to that developed for Ramsey. Tony to prepare a draft using simplified language.
- Survey should be available on line. Clerk to investigate.
- Collection points to be agreed in the village. Clerk to contact businesses.
- This general survey does not preclude groups producing targeted surveys for their own specific areas. We do however need to be mindful of duplication and survey overload.

Honywood and Ramsey Schools

- Agreed to trial questionnaire as is at Ramsey. Students will collate responses and produce a report for us.

Next Steering Group Meeting

- Dates for the next two Steering Group Meetings as follows:
 - Tuesday 9th April, 7.30pm, Council Chamber
 - Wednesday 1st May, 7.30pm, Council Chamber